



Immediate Vesting Personal Pension Plan

Key features

This is an important document.
Please read it and keep for future reference.

keyfacts[®]

The Financial Services Authority is the independent financial services regulator. It requires us, Standard Life, to give you this important information to help you to decide whether our Immediate Vesting Personal Pension Plan is right for you. You should read this document carefully so that you understand what you are buying, and then keep it safe for future reference.

Helping you decide

This key features document will give you information on the main features, benefits and risks of the Immediate Vesting Personal Pension Plan.

A retirement quote is enclosed. This gives you information about the pension benefits available from your plan if you decide to buy your pension from Standard Life. If the enclosed quote does not include features that suit you please contact us for further quotations.

This key features document and your retirement quote should be read together.

Our Customer Centre will always be happy to answer any of your questions or give you more information but they can't give you financial advice. Our contact details can be found on page 8.

Contents

- 04 1. Its aims**
- 04 2. Your commitment**
- 04 3. Risks**
- 04 4. Questions and answers**
 - 4.1 What payments can be made?
 - 4.2 What about tax?
 - 4.3 What are the charges?
 - 4.4 Other important questions
- 07 5. Other information**
- 08 6. How to contact us**
- 09 7. About Standard Life**

1. Its aims

How can an Immediate Vesting Personal Pension help you?

An Immediate Vesting Personal Pension Plan (IVPPP) will provide a pension (regular income) for you immediately. You may also have the option to take a tax-free lump sum and a smaller pension.

It can also provide a pension for your husband, wife or civil partner and/or dependant(s) after you die if you select that option.

2. Your commitment

What do you need to do?

You need to buy this plan from us:

- ▶ by making a transfer payment from a registered pension scheme, or
- ▶ by making a single lump sum payment of at least £5,000

and in return we'll pay pension payments to you for the rest of your life.

3. Risks

What risks are involved?

The terms of your contract can only be changed as allowed in the Policy Provisions. You can't cash it in or transfer the value to another company.

We can't tell you the exact amount of your pension until the date we receive your application form and cheque.

You can choose the options that your pension will be based on but you can't change these at a later date.

Your pension will stop when you die, unless you choose for it to continue (please see 'What happens to my pension when I die?' on page 6).

What you can buy in the future with your pension could be reduced by inflation.

If you've chosen for your pension to increase and decrease in line with the Retail Prices Index, then the level of income you receive may go down as well as up.

If you cancel the contract within the 30 day period after you receive your policy schedule we may pay back less than the initial investment.

The legislation and tax rules may change in the future, which could affect you.

4. Questions and answers

What is an Immediate Vesting Personal Pension Plan?

An Immediate Vesting Personal Pension Plan is a personal pension where you take the pension benefits immediately. The contract gives you a pension for the rest of your life. The plan starts from the date we receive your application form and cheque.

You can buy it with one or more transfer payments from registered pension schemes or with a single lump sum payment.

The minimum purchase price is £5,000 and the maximum purchase price is £500,000.

You must be aged between 55 and 75.

You can buy this type of pension from us, another authorised pension provider or registered pension scheme.

How flexible is it?

You can choose the pension basis and how it should be paid. However, once the pension has been bought, you can't change these options. Details of the choices can be found under the headings:

- ▶ 'What will my pension be?'
- ▶ 'What choices will I have about how I get my pension?' on page 5
- ▶ 'What happens to my pension when I die?' on page 6.

You can choose to have your pension stay the same or:

- ▶ increase automatically each year by a fixed percentage, up to a maximum of 8.5%, or
- ▶ increase and decrease in line with RPI.

You can choose to guarantee to have your pension paid for up to 10 years. If you die within that period the pension will continue to be paid to your husband, wife or civil partner or dependant(s) until the end of the guarantee period.

You can take out this contract before you retire.

Once you've started to take your pension, you can't cash in your Immediate Vesting Personal Pension Plan, change it to another provider or temporarily stop receiving payments.

4.1 What payments can be made?

How much can I pay in?

You can only make a single lump sum payment to this plan if you're a 'relevant UK individual' and the minimum lump sum payment we'll accept to this plan is £5,000. You are a 'relevant UK individual' if:

- ▶ you are resident in the UK for tax purposes, or
- ▶ you have relevant UK earnings, or
- ▶ you have, or your husband, wife or civil partner has, earnings from overseas Crown employment subject to UK tax.

The maximum you can pay in any tax year (a tax year runs from 6 April in one year to 5 April in the next year) is 100% of your relevant UK earnings for that year (including basic rate tax relief). Relevant earnings are your taxable annual income and any bonuses, commission or benefits in kind that you receive from employment and/or self-employment.

This is a limit set by HM Revenue & Customs and applies to the total payments made by you and any third party to all your pension arrangements. This limit does not apply to payments made by your employer to any of your pension arrangements.

However, to qualify for tax relief, all payments made into any pension plans in your name must normally be within the Annual Allowance limits.

Please refer to 'Information about tax relief, limits and your pension' (GEN658), or speak to your financial adviser for more details.

What will my pension be?

The amount of the pension you receive will depend on a number of things, for example:

- ▶ the amount you're using to buy your pension
- ▶ your residential postcode,
- ▶ how often your pension is paid,
- ▶ your sex and your age when we receive your application form and cheque or transfer payment,
- ▶ annuity rates when we receive your application form and cheque or transfer payment,
- ▶ the options you choose.

You can choose to have a pension paid to your husband, wife or civil partner and/or dependant(s) when you die in return for a smaller pension for yourself.

We guarantee that your pension will never fall below its initial level unless you choose to have your pension change in line with RPI, in which case it could go down if RPI goes down.

What choices will I have about how I get my pension?

We can pay your pension directly into your bank or building society account and you can choose how often it is paid. It can be paid: every month, every three months, every six months, or once a year.

Your pension can be paid in advance or arrears, for example:

- ▶ if your pension is paid once a year in advance from 1 January 2011 then your first pension payment will be made on 1 January 2011 and covers the period 1 January 2011 to 31 December 2011, or
- ▶ if your pension is paid once a year in arrears from 1 January 2011 then your first pension payment will be made on 1 January 2012 and covers the period 1 January 2011 to 31 December 2011.

4.2 What about tax?

How do I get tax relief on a single lump sum payment?

You'll get tax relief on payments normally at your highest Income Tax rate.

We'll claim the tax relief for you at the basic rate from HM Revenue & Customs and invest it in your plan. If you're a higher or additional-rate taxpayer, you'll need to claim the extra tax relief through your tax return.

If you sacrifice salary in exchange for a payment from your employer to your plan, you don't get tax relief on that payment. But you do save tax on the salary you have sacrificed.

Please see 'Information about tax relief, limits and your pension' (GEN658) for more information.

HM Revenue & Customs has an Annual Allowance for the total payments that you, your employer and any third party can make to all your pension plans (excluding transfer payments).

You may have to pay a tax charge on any payments that exceed this limit. If the total payments to all your plans are less than the limit in one tax year, you may be able to carry forward the unused allowance for up to three tax years.

For more details, please refer to 'Information about tax relief, limits and your pension' (GEN658), or speak to your financial adviser.

Lifetime Allowance

HM Revenue & Customs has a Lifetime Allowance on the total funds in pension plans that can be used to provide benefits for you.

Please refer to 'Information about tax relief, limits and your pension' (GEN658), or speak to your financial adviser for more details.

If the total funds in all your pension arrangements (including the value of pensions in payment) are worth more than the Lifetime Allowance then this plan may not be suitable for you.

Each year we'll send you a statement of the percentage of Lifetime Allowance used up when your benefits were taken.

Other information about tax

If you make a single lump sum payment, the value of tax relief will depend on your circumstances and may change in the future. There is no tax relief available if you make a transfer payment. Please contact your financial adviser for further details.

The pension income you receive will be taxed as Pay As You Earn (PAYE) income. HM Revenue & Customs tell us how much tax to deduct from your pension. This will depend on your individual circumstances.

If payments continue after you die they may be subject to Inheritance Tax. Please see your financial adviser for further details.

Tax and legislation may change. The information we have given here is based on our understanding of law and HM Revenue & Customs practice as at April 2012.

4.3 What are the charges?

We include the charges and costs when we work out how much income your plan will buy. Once your plan is set up, you won't pay any other charges.

4.4 Other important questions

What happens to my pension when I die?

Your pension will stop when you die - unless when you set it up, you choose for it to continue. For example:

- ▶ you can choose a pension that will be paid to your husband, wife or civil partner and/or dependant(s) if you die before them. If the pension set up is not for your husband, wife or civil partner then HM Revenue & Customs require us to check that the person is still financially dependent on you when you die. If your circumstances have changed and the person is no longer financially dependent on you, the dependant's pension won't be payable.
- ▶ you can choose for the pension to be guaranteed for a fixed period, for example 10 years. This means that if you die within the guarantee period, any remaining payments up to the end of this period will be made to your husband, wife or civil partner or dependant(s), or to your estate.

Choosing a guarantee period does not guarantee the amount of income that will be paid. If you choose for your pension to change each year by a fixed percentage or in line with RPI, the pension payable in the guarantee period will also change. The pension payable in the guarantee period is taxable. Depending on the amount of income tax payable, the amount actually received by your beneficiaries or estate may be different from the amount you would have received yourself.

Can I change my mind?

You have a legal right to cancel your contract if you change your mind. You have a 30 day period to consider if you want to change your mind. The 30 day period starts from the date you receive the Policy Provisions and Policy Schedule.

During this period, if you decide you want to cancel you should write to us at the address shown in the 'How to contact us' section on page 8, instructing us to cancel the contract. Please make sure that you include your plan number in any correspondence with us.

If you cancel during the 30 day period, we may pay back less than you paid in. This is because we may make a deduction to reflect any market loss we have experienced between the date we received the payment and the date we received your instruction to cancel.

If you decide to cancel, and we've already received a transfer payment, you must ask the transferring scheme to confirm that they'll accept the payment back and we will then return it to them. If they'll not accept it back, you must arrange for another authorised pension provider to accept the payment.

If you decide to cancel, and we've already received a lump sum payment, we'll refund the payment to the person who made it.

Any tax-free lump sum and/or income that we've sent you must be returned within the 30 day cancellation period before we cancel the plan. If you fail to return all the money to us within 30 days, you'll lose the right to cancel.

At the end of the 30 day period you'll be bound by the terms and conditions of the plan and any money received by Standard Life will not be refundable under the cancellation rule.

5. Other information

Have a complaint?

We've got a leaflet that explains how we handle complaints. If you'd like a copy, just ask.

Of course, we hope you won't ever need to complain. But, if you do, please write to us at the address shown on page 8.

If you're not satisfied with our response, you may be able to complain to:

The Financial Ombudsman Service
South Quay Plaza,
183 Marsh Wall
London E14 9SR

Telephone: **0845 080 1800**
Switchboard: 020 7964 1000
Fax: 020 7964 1001

Website: www.financial-ombudsman.org.uk

Email:
complaint.info@financial-ombudsman.org.uk

Complaining to the Ombudsman won't affect your legal rights.

Terms and conditions

This document gives a summary of the Standard Life Immediate Vesting Personal Pension Plan. It doesn't include all the definitions, exclusions, terms and conditions. You can find these in your policy documents. If you'd like a copy of these, please ask your financial adviser or contact us direct.

We do have the right to change some of the terms and conditions. We'll write and explain if this happens.

Law

In legal disputes, the applicable law will be the law of Scotland.

Language

We'll use the English language in all our documents and correspondence.

Compensation

The Financial Services Compensation Scheme (FSCS) has been set up to provide protection to consumers if authorised financial services firms are unable, or likely to be unable, to meet claims against them.

Your contract is a long-term contract of insurance. You will be eligible for compensation under the FSCS if Standard Life Assurance Limited (SLAL) becomes unable to meet its claims and the cover is normally 90% of the value of your claim.

If you choose one of our funds that invests in a mutual fund run by another firm (including Standard Life Investments Limited), you are not eligible for any compensation under the FSCS if that firm is unable to meet its claims. SLAL is not eligible to make a claim on your behalf so the price of a unit in our fund will depend on the amount that we recover from the firm.

If you choose one of our funds that invests in a fund run by another insurer, you are not eligible for any compensation under the FSCS if that insurer is unable to meet its claims. SLAL is not eligible to make a claim on your behalf.

For further information on the compensation available under the FSCS, please check their website www.fscs.org.uk

If you have any questions about whether your contract is covered or not, you can speak to your financial adviser or contact us directly.

6. How to contact us

If you've any questions then you can speak to your financial adviser or, if you want to speak to us directly, here's how you can reach us.



0845 60 60 384

Calls may be monitored and/or recorded to protect both you and us, and to help with our training. Call charges will vary.



CSD_NBAnnuity@standardlife.com

We can't guarantee that we'll receive your email or that it won't have been tampered with or intercepted along the way. You may prefer to contact us by phone or in writing.



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30 Lothian Road
Edinburgh
EH1 2DH
United Kingdom

7. About Standard Life

Standard Life Assurance Limited's product range includes pensions and investments.

Standard Life Assurance Limited is on the Financial Services Authority Register. The registration number is 439567.

Find out more

If you'd like further information on this or any of our other products, or if there's anything more about Standard Life we can help you with, just call us on this number, or visit our website.

Call us on 0845 60 60 384

We're open Monday to Friday, 9am to 5pm. Calls may be monitored and/or recorded to protect both you and us, and to help with our training. Call charges will vary.

www.standardlife.co.uk

Products provided by subsidiaries of Standard Life plc or other specified providers.